



Property Preparation for Lease Checklist

Owner: _____

Property Address: _____

Exterior:

- Front/back doorway is swept and clean
- All exterior door knobs has been replaced
- Shrubs have been trimmed away from house
- New mulch/plants in flower beds
- All windows cleaned
- Address numbers have been replaced/cleaned
- Light fixtures cleaned/replaced
- Light bulbs are working/replaced
- Exterior is swept/free of debris/cob webs
- Sheds/Garage/Fences in good working order
- Roof in good condition with no leaks
- Gutters/Rain spouts working and flowing away from property
- Stairs with more than 4 risers have a hand rail/in working order
- All balconies/porches have guardrails in good working order

Safety:

- All smoke detectors hardwired with batteries and tested
- Smoke detector in all sleeping areas and on each level including basement/attic
- All exterior doors have deadbolts that are operable without a need for a key
- Exterior doors are weather tight and in good working order
- Window panes are not broken or cracked
- All windows lockable/weather tight/stay open without support
- All windows have screens without rips or holes
- All habitable spaces have operable windows
- Floors are structurally sound
- Overhead lights have proper fixture coverings
- GFCI outlets are installed and in working order
- All outlets have plates installed and in working order
- Electrical panel is properly labeled
- Clothes dryer is properly vented
- Plumbing is free of leaks
- No insect and rodent infestation

Living Areas:

- Freshly painted or cleaned interior walls
- Carpets/Flooring cleaned/replaced
- Door knobs clean/replaced in working order
- New light fixtures
- Light bulbs working/replaced
- Wall plates cleaned/replaced
- Screws turned vertical
- All Trash Removed
- Cleaned from floor to ceiling

Checklist 4 Property Preparation for Lease: 1 of 4



Property Preparation for Lease Checklist

Kitchen:

- Cabinets cleaned/painted/replaced
- Countertops cleaned
- Sink cleaned
- Faucets clean and properly caulked
- Appliances Cleaned/ Working/Replaced
- Dishwasher
- Disposal
- Range
- Vent hood
- Oven
- Refrigerator
- Microwave
- Other
- Clean/Freshly painted interior
- Flooring cleaned
- Clean light fixtures
- Light bulbs working/replaced
- Screws turned vertical
- All Trash Removed
- Cleaned from floor to ceiling

Master Bedroom:

- Shelving in closets in working order/added
- Freshly painted or cleaned interior walls
- Carpets/Flooring cleaned/replaced
- Door knobs clean/replaced in working order
- Clean and secure light fixtures
- Light bulbs working/replaced
- Wall plates cleaned/replaced
- Screws turned vertical
- All Trash Removed
- Cleaned from floor to ceiling

Bedroom 2:

- Shelving in closets in working order/added
- Freshly painted or cleaned interior walls
- Carpets/Flooring cleaned/replaced
- Door knobs replaced
- Clean and secure light fixtures
- Light bulbs working/replaced
- Wall plates cleaned/replaced
- Screws turned vertical
- All Trash Removed
- Cleaned from floor to ceiling

Checklist 4 Property Preparation for Lease 2 of 4



Property Preparation for Lease Checklist

Bedroom 3:

- Shelving in closets in working order/added
- Freshly painted or cleaned interior walls
- Carpets/Flooring cleaned/replaced
- Door knobs clean/replaced in working order
- Clean and secure light fixtures
- Light bulbs working/replaced
- Wall plates cleaned/replaced
- Screws turned vertical
- All Trash Removed
- Cleaned from floor to ceiling

Bedroom 4:

- Shelving in closets in working order/added
- Freshly painted or cleaned interior walls
- Carpets/Flooring cleaned/replaced
- Door knobs clean/replaced in working order
- Clean and secure light fixtures
- Light bulbs working/replaced
- Wall plates cleaned/replaced
- Screws turned vertical
- All Trash Removed
- Cleaned from floor to ceiling

Master Bath:

- Cabinets cleaned/painted/replaced
- Countertops cleaned
- Bathtub cleaned/resurfaced
- Shower cleaned/resurfaced
- Faucets clean/replaced in working order and properly caulked
- Freshly painted or cleaned interior walls
- Flooring cleaned/replaced
- Door knobs clean/replaced in working order
- Clean and secure light fixtures
- Light bulbs working/replaced
- Wall plates cleaned/replaced
- Screws turned vertical
- All Trash Removed
- Cleaned from floor to ceiling

Bath 2:

- Cabinets cleaned/painted/replaced
- Countertops cleaned
- Bathtub cleaned/resurfaced
- Shower cleaned/resurfaced
- Faucets clean/replaced in working order and properly caulked
- Freshly painted or cleaned interior walls

Checklist 4 Property Preparation for Lease: 3 of 4



Property Preparation for Lease Checklist

- Flooring cleaned/replaced
- Door knobs clean/replaced in working order
- Clean and secure light fixtures
- Light bulbs working/replaced
- Wall plates cleaned/replaced
- Screws turned vertical
- All Trash Removed
- Cleaned from floor to ceiling

Bath 3:

- Cabinets cleaned/painted/replaced
- Countertops cleaned
- Bathtub cleaned/resurfaced
- Shower cleaned/resurfaced
- Faucets clean/replaced in working order and properly caulked
- Freshly painted or cleaned interior walls
- Flooring cleaned/replaced
- Door knobs clean/replaced in working order
- Clean and secure light fixtures
- Light bulbs working/replaced
- Wall plates cleaned/replaced
- Screws turned vertical
- All Trash Removed
- Cleaned from floor to ceiling

Garage:

- Garage door is working
- Light bulb replaced/working
- Clean and free of all trash and debris

Other:

Signature: _____ Date: _____

Signature: _____ Date: _____

Checklist 4 Property Preparation for Lease: 4 of 4